

PEP Meeting Minutes
February 11, 2003
Training Room MSUE

Present: Marilyn Rudzinski, Doris Duda, Susan Kutchev, Amanda Kutchev, Shari Jackson – Moers, Mary Radar, Jan Webber, Keran Walkowicz, Julie Hill, Andrea Hill, Cheryl Jock

- ❖ Jan's first concern was of being unsure of the reasons safety *at King of the Wind* was an issue at last meeting.
- ❖ Marilyn stated that agenda should be followed and issue would be discussed.
- ❖ Minutes for last meeting, Nov. 6, 2002 were changed. The paragraph concerning site visits was changed to "A number of sites had *been visited and reviewed* and there was no interest on the part of *some of* the barns to host the program. Minutes were then accepted.
- ❖ Shari motioned to accept agenda, Sue seconds and agenda is approved.
- ❖ Jan states that she has visited *Springbrook*, located on Ryan south of 19 mile, and owner has agreed to the use of his facility for program. Marilyn suggests that other members visit site to consider approval.
- ❖ Mary recommends a site in St. Clair County, *Derby Lyn*, located at King and Meisner Rds. Jan states concerns with stable being located out of Macomb County and distance as being an issue with this site. A discussion ensued and it was decided that it was only approximately 20 to 30 miles from here. It was decided that committee members would visit both sites to determine if one or both sites meet set criteria. Motion to approve visiting both sites by Shari, and second from Sue. Committee members will visit both sites on Saturday March 8, 2003 at 9:00 a.m. Members will meet at Springbrook and then travel to Derby Lyn.
- ❖ There was an open discussion on criteria that must be met by stable before they could be approved as a proposed site. Some of the issues that were added were:
 - Use of 6 – 10 quiet horses
 - Horses must be "bomb proof", not spooked by loud noises.
 - Ramp
 - Adequate space.
 - No interruptions from outside sources.
 - Gates on arenas
 - Handicap accessible bathroom facilities.
 - Equipment in good condition.
 - Access to location.
 - Financial expectations of stable
 - Liability issues
 - Are bridals supplied by stable
 - Tack Box

It was decided that a checklist would be developed and distributed to committee members to refer to while viewing suggested sites.

- ❖ Jan asked Amanda to explain reasons that safety was an issue at ***King of the Wind***. Amanda stated that border conduct was the major issue. Conduct of other borders too distracting and disruptive.
- ❖ Jan stated concerns as to how the owner of the ***King of the Wind*** should be notified that his site is no longer being considered for use. It was decided that Jan would personally visit owner and explain decision. Marilyn stated that it was a decision made by the committee and, so everyone on the committee is responsible for all decisions agreed upon. Sue suggested that a letter be sent to all stables that were visited regardless if they were willing to host program or not. Stables mentioned were, ***Prenido, Rochester Hills, Hoxsey, Justimeer*** and ***King of the Wind***. Jan will wait to visit owner of King of the Wind until another site has been chosen.
- ❖ Trainer update: Mary and Shari shared information concerning NARA certification. Very slow in getting any results. First test must be taken and then passed. Then within 30 days a video must be submitted and can take up to 6 months for approval. Rejections are common for first submissions. The possibility of a weekend training session was brought up. At that time concerns were raised by Jan as far as cost involved when money had already been allocated for training. It was proposed by Doris that it would be best to stay on current course instead of using more funds and Kerin seconded it, motion was passed. It was stated that the start date might have to be delayed until late summer or fall. Shari stated that it would give them more time to get everything in order, train volunteers and work with the horses before sessions actually begin.
- ❖ Marilyn questioned whether Mary and Shari would team together to teach sessions or run separate classes. Mary stated that they would probably work together for first set of sessions to work out any problems that may occur in a new program.
- ❖ There was a discussion and concern about liability insurance. It was decided that the issue would be put on next meeting's agenda.
- ❖ Shari stated need for outside volunteers, because 4H members are often busy with their own projects. It was decided to add volunteer issues to next agenda that will include recruiting and training.
- ❖ Heritage Festival was added to agenda by request of Jan. Shari motioned to participate in the Festival and Keran seconded it. Motion was passed. Festival will take place on Sunday May 25th, 2003. Will need 6 – 10 horses or ponies for fundraising by giving pony rides.
- ❖ Next PEP meeting will be held on either Tuesday March 11th, or Wednesday March 12th at 7:00 p.m. at MSUE. April's meeting tentatively scheduled for Wednesday April 2, 2003 at 7:00 p.m.
- ❖ 9:00 p.m. Karen moves to adjourn, Shari seconds and motion is carried.